



December 5, 2023

Memorandum

To: All *Porcupine Caribou Management Agreement* (PCMA) Parties

From: Porcupine Caribou Management Board

**Re Porcupine Caribou Annual Harvest Meeting 2024**

As you are aware, the PCMB is responsible for convening our Annual Harvest Meeting (AHM) during the second week of February each year, as agreed to in the *Harvest Management Plan for the Porcupine Caribou Herd* (HMP).

The 2024 AHM has been scheduled for February 13 and 14 in Inuvik, NT at Ingamo Hall which is located at 20 MacKenzie Road. The public portion of the meeting will take place on February 13 starting at 9:00 a.m. As usual, the public session will be followed by a closed meeting of the PCMA Parties and the PCMB the following day.

The intent of the public meeting is to bring together stakeholders, the general public, and PCMA Parties to exchange information about the herd and discuss the most recent status report provided by the Porcupine Caribou Technical Committee (PCTC).

As noted above, the PCMB will meet with the Parties in a closed session to deliberate on the AHM information on February 14. To minimize any repetition of information that will be presented at the outset, the Parties' representatives are requested to attend both meeting days, February 13 and 14.

After concluding the meeting with Parties, the PCMB will make its determinations in a closed PCMB meeting. The PCMB's recommendations with respect to the harvest management regime according to the colour zones outlined in the HMP will be forwarded to the Parties within 30 days of the meeting. The PCMB recommendations will be distributed to the public after a further 15 days, to allow Parties opportunity for initial review.

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The PCMB is requesting that any information that it should consider when assessing the status of the herd be provided by **January 20, 2024**. This would include local and traditional knowledge from organizations or community members. A template to assist with developing submissions is available online on the PCMB website. Further information related to submissions can be found in the AHM Operating Procedures, Appendix B.

For your reference, all background information related to the AHM and current status reports on the herd, including the 2022-23 PCH Annual Summary Report from the PCTC, can be accessed online at <https://pcmb.ca/pcmb-operations/annual-harvest-meeting-documents/>.

In addition to the above-noted information which is available online, the following are attached in hard copy:

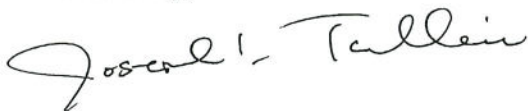
- HMP Implementation Plan (IP) Appendix 6: Summary Table of IP Tasks and Actions (updated at 2023 AHM); and
- 2023-24 Milestones under the HMP.

Please advise the PCMB by **February 3, 2024** who will be attending on behalf of your Party and confirm that they will be making a presentation during the public session on February 13.

Finally, please note that Appendix 3 of the Implementation Plan (available online) outlines the AHM Terms of Reference and Operating Procedures, including the Meeting Format (page A3-2). **No further meeting agenda will be provided.** If you have any questions, please do not hesitate to contact our Executive Director, Deana Lemke, at (867) 334-3400 or email [dlemke@pcmb.ca](mailto:dlemke@pcmb.ca)

We are pleased to be resuming our in-person meetings and look forward to a successful 2024 AHM.

Sincerely,



Joe Tetlich  
Chair

Attach: IP Appendix 6: Summary Table of IP Tasks and Actions  
2023-24 Milestones under the HMP

